

TO BE PLACED ON FOREIGN CUSTOMER'S LETTERHEAD

REQUIRED INFORMATION FOR EXPORT SALES

TO: (US company name) DATE:
(address)
(country)
FROM: Foreign Company and POC

RE: PO/CONTRACT NUMBER: _____ dated XXX

EQUIPMENT (P/No/Description & Quantity, *use an attachment if necessary*)

The product(s) identified above may require licensing from the United States government prior to export. To assist us in our export compliance responsibilities, we request you provide the following information:

WHO WILL BE THE ULTIMATE END USER OF THIS PRODUCT (provide name and address, including agency, division, as applicable): _____

WHAT PROGRAM AND END PLATFORM WILL THE PRODUCT(S) BE USED IN?

DESCRIBE THE SPECIFIC PURPOSE FOR EXPORT (i.e. Incorporation into a system, assembly, testing, evaluation. Provide as much detail as possible.)

IDENTIFY ALL COMPANIES (ASSEMBLY HOUSES, PRIME CONTRACTORS, INTEGRATORS, TESTING FACILITIES, SALES AGENTS, ETC), THAT MAY RECEIVE OUR ITEM AFTER INCORPORATION INTO YOUR PRODUCT PRIOR TO DELIVERY TO THE ULTIMATE END USER. PROVIDE NAME AND ADDRESS AND LIST THE ROLE OF EACH PARTY)(*Use an Addendum if Necessary*)

IDENTIFY THE FOREIGN FREIGHT FORWARDER(s) TO BE USED IN TRANSACTION

IDENTIFY THE US FREIGHT FORWARDER(s) TO BE USED IN THIS EXPORT TRANSACTION

LIST ANY DOCUMENTATION OR TECHNICAL SUPPORT REQUIRED. i.e. TRAINING OR INSPECTION, MAINTENANCE MANUALS, OPERATIONS MANUALS, OTHER. (*Please elaborate in detail- use a addendum, if necessary*).

Signed, etc

Foreign company name
Title